

NEW VENDORS REGISTRATION FORM

SERVICE PROVIDERS AND SUPPLIERS

Company Name* :

Nature of Business* :

Type of Business Registered* :

<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Limited Liability
<input type="checkbox"/> Partnership	<input type="checkbox"/> Unlimited Liability
<input type="checkbox"/> Others	

Bumiputera* (if applicable) :

<input type="checkbox"/> Bumi <i>[please fill in Part D]</i>	<input type="checkbox"/> Non Bumi
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CIDB Registered Contractor* (if applicable) :

<input type="checkbox"/> CIDB Registered <i>[please fill in Part E]</i>	<input type="checkbox"/> Not CIDB Registered
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All fields marked with an asterisk (*) are mandatory and failure to provide information may result in the rejection of application. UEM Sunrise Berhad reserves the right to accept or reject any of the applications and the Vendors shall not be reimbursed for whatever expenses or losses incurred during the preparation and submission of the completed registration documents. Only shortlisted Vendors will be invited to participate in the Tender Exercise.

FOR UEMS's OFFICE USE ONLY	
DATE OF APPLICATION RECEIVED: _____ <i>[Date]</i>	REGISTERED TRADE :
APPLICATION RECEIVED ON BEHALD OF UEMS BY: _____ <i>[Name, Department]</i>	
APPLICATION APPROVED BY UEMS ON: _____ <i>[Date]</i>	



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PART A : COMPANY PARTICULARS *[compulsory]*

Note: Consortium or Joint Venture

Vendor's company by a group of two or more forming a joint venture or consortium must be signed by each firm and satisfactory proof that one person is authorized to act for all. All the members of a joint-venture or consortium shall be jointly and severally responsible for all the obligations of any Contract entered. If the Contractors proposed to associate with an affiliated or non-affiliated company for executing the Services, the status and responsibility of the other company shall be clearly stated and if no such notification is given such other company shall be deemed to be a subcontractor and shall not be the Contractor.

01 – VENDOR COMMON DETAILS

Business Reg. No./NRIC/Passport No.*

:

SST Registration No.* (if applicable)

:

Date of Incorporation*

:

Address Line 1*

:

Phone*

:

Address Line 2

:

Fax

:

Address Line 3

:

City*

Zip/Postal Code

:

Country*

:

State/Province*

:

Primary Contact

Name*

:

Phone*

:

Email*

:



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02 – BRANCH DETAILS *[only if applicable]*

Branch Name* :

Address Line 1* :

Phone* :

Address Line 2 :

Fax :

Address Line 3 :

City* :

Zip/Postal Code :

Country* :

State/Province* :

Primary Contact Name* :

Phone* :

Email* :

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PART B : PARTICULARS OF DIRECTORS, PARTNERS *[compulsory]*

01 – FINANCIAL DETAILS

Paid-up Capital (RM)* :

Credit Facilities from Bank (RM)* :

02 – DIRECTOR(S) DETAILS

First Name*	Last Name*	Position	Years of Experience in Related Trade*	% of Equity*	Shares Owned* (RM)



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PART C : DOCUMENTS CHECKLIST [compulsory]

Please tick:

Form 49 / Companies Act 2016 – Section 58*

Form 9 & 13 / Companies Act 2016 – Section 14 & 15*

Latest 3 months bank statement*

Latest Details of Organisation Chart (with Name & Position)*

Company Profile* , inclusive but not limited to the following: -

1. Support Staff(s) Details*

	FIRST NAME*	LAST NAME*	NRIC/PASSPORT NO.*	QUALIFICATION*	POSITION*	YEARS OF SERVICE*	WORK PHONE	EMAIL
Example:								

Total Number of Staff* : _____

2. Current Services/Supplies in hand*

	SERVICE/SUPPLY NAME*	SERVICE/SUPPLY VALUE*	CLIENT NAME*	DATE OF AWARD*	DATE OF TARGET COMPLETION	PERCENTAGE OF COMPLETION
Example:						

3. Company Turnover (based on services / supplies value) for the last 3 years*

	YEAR	YEAR 1	YEAR 2	YEAR 3
Example:	VALUE (RM)*			

Please provide information as per examples.

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PART D : BUMIPUTERA APPLICATION [Only applicable for Bumiputera Service Providers and Suppliers only]

01 – BUMIPUTERA REGISTRATION

Bumiputera Status Registration Reference No :

Please state the relevant regulatory bodies (PKK / KKM / CIDB / Other) :

Expiry Date :

02 – DOCUMENTS REQUIRED

Please tick if applicable:

Valid Certificate for Bumiputera Status Registration (Issued from PKK / KKM / CIDB / Other)

Directors' Resolution (with regards to authorized signature)

Last 3 months Bank Statement

Borang A (KWSP6) – Latest 3 months statement with proof of payment

Borang 8A (PERKESO) – Latest 3 months statement with proof of payment

Form 24 & 32A / Companies Act 2016 – Section 78



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PART E : FOR CIDB REGISTERED CONTRACTORS ONLY

01 - CONTRACTORS

CIDB Grade* :

Category : B
CE
ME

Expiry Date* :

02 – DOCUMENTS CHECKLIST

Please tick if applicable:

Construction Industry Development Board, Malaysia (“CIDB”), Registration Certificate

QCLASSIC / CONQUAS Certificate

SHASSIC Certificate

Schedule of Plants, Equipment and Machinery

Certificate ISO9001

Certificate OHSAS18001

Certificate MS1722

Certificate ISO14001



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Company Name

:

PART F : DECLARATION *[compulsory]*

I/We declare and confirm that information given and contained in the copies of documents provided are true. I/We are aware and understand that if any of the information forwarded and contained in the enclosed documents, are found to be false, UEM Sunrise Berhad has the right to reject our application or revoke any previously approved registration.

Signature*

:

Name*

:

Designation*

:

I/C No. or Passport No.*

:

Date*

:

Company Chop*

:
